

# Battenkill Valley Supervisory Union

ARLINGTON  
SCHOOL DISTRICT

530A East Arlington Road • Arlington, VT 05250  
Phone (802) 375-9744 • Fax (802) 375-2368

SANDGATE  
SCHOOL DISTRICT

**RECEIVED**

February 3, 2005

FEB 10 2005

Federal Communications Commission  
Office of the Secretary  
445 - 12<sup>th</sup> Street, SW  
Washington, DC 20554

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Office of the Secretary

**Application Name:** Arlington School District  
**Address:** 530A East Arlington Road  
Arlington, VT 05250  
**Form Identifier:** 000101  
**Funding Year:** 2004/2005  
**Form 471 Application Number:** 405786

**Contact person:** Michael Finch  
**Phone Number:** (802) 375-9744  
**Fax Number:** (802) 375-2368  
**E-Mail:** [MFinch1344@aol.com](mailto:MFinch1344@aol.com)

**Docket No.** 02-6

**RE: Request for Review: SLD Appeal Funding Year 2004 form 471 Certification**  
**Postmarked Outside of Window**

Dear FCC:

I am writing you in regards of the SLD's decision to reject the form 471 that was filed for the Arlington School District. A letter dated June 14, 2004 from the SLD stated the form was submitted outside the filing window. I am new to processing the E-Rate forms for my school district and would like to give an explanation of the process taken in filing the form and why I am appealing the decision to reject the form.

The following is the process in which the form 471 was filed. I went online on January 23, 2004 to file the form 471. I entered all the required information and printed out the form. The form was sent out in the mail on January 26, 2004. I received a letter from you dated March 1, 2004 stating that the signature page on the form was not signed and that it could not be processed at this time. The letter stated that there could be funding for forms filed outside the filing window. The form was signed and returned to the SLD on March 4, 2004. On June 18, 2004 I received a letter dated June 14, 2004 stating the form had been rejected due to being filed outside the filing window.

I received an email from the SLD on January 7 regarding my appeal. The email gave me options of either appealing to the FCC directly, a Request for Review, and a Waiver Request. I have chosen at this time to apply for a review of the SLD's decision based on the fact that I was notified that the form 471 had a problem after the filing window had expired. I feel that the SLD could have notified me quicker based on the fact that I provided them with my phone number, fax number, and email address as they requested. I am also requesting a review because I would like to know if funding is available for my form filed outside the window. I can be reached at the phone number and email listed above. Thank you for your cooperation in this matter. I

Sincerely,

  
Michael Finch

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